

Meeting Registration Guidelines

What is Registration?

Meeting registration is the formal process by which a new or established group chooses to be identified as a 12-Step, 12-Tradition meeting with Clutterers Anonymous (CLA) and wants to participate in the collective conscience of the group membership.

Registration is the process of sending your group's information to the CLA World Service Organization (WSO). The group leader/secretary/chairperson or WSO Delegate connects the meeting to WSO, making sure that the WSO has current meeting and contact information. Registration is about staying connected!

Who Can Register?

Any group that wishes to be registered with Clutterers Anonymous and is willing to follow the 12 Traditions. See "Suggested Group Guidelines" for further information.

Why Register?

The validity of meeting information is of utmost importance to our Fellowship. It is vital in helping to carry our recovery message to clutterers. Only registered meetings may participate in, or vote at, World Service Business Meetings, where issues of literature, policy, and planning are decided by the Fellowship, using group conscience.

By registering and following the Traditions, the attendees can be reasonably assured that the meeting is similar to those shared by all 12-Step, 12-Tradition Fellowships. This is becoming more important as our CLA Fellowship grows and other outside cluttering enterprises become known. It helps to eliminate any uncertainty.

WSO maintains a comprehensive list of registered groups throughout the world known as our CLA Meeting Directory. Your completed registration form allows us to place your meeting in this active directory. When a person in your area asks WSO to help find a meeting, our referral source is the Meeting Directory.

Serving the following primary purposes, registration:

- confirms that your group is a CLA 12-Step, 12-Tradition meeting,
- allows your group to receive information from CLA,
- provides a channel to make your group conscience known to the Fellowship as a whole,
- helps your group to carry the message of recovery to men and women who search for a CLA meeting, and
- serves as the roster of groups who may send voting delegates to WSO.

When Do We Need to Register Our Group?

WSO recommends that anyone wanting to start a new Clutterers Anonymous meeting order a Meeting Starter Kit through us. A Meeting Registration form is included. The initial registration of your group takes place as soon as this completed form is returned to WSO online or by mail or email.

How Often Does a Group Need to Renew Registration?

Each group needs to renew its meeting registration annually; the deadline is December 31. However, WSO would like you to keep us informed whenever a

- meeting or contact information changes, or a
- leader/secretary/chairperson or WSO Delegate is elected.

This process helps WSO maintain the most accurate listing of CLA meetings, as well as valid and reliable contact information. The meeting directory on our website includes the expiration date of each group's current registration.

- If a group fails to renew its registration and it cannot be confirmed by telephone or email, the meeting will be considered dissolved and will be dropped from our Meeting Directory.

How Does a Group Register?

The Meeting Registration form can be found online, in the Meeting Starter Kit, downloaded from our website (www.clutterersanonymous.net), or requested from WSO through the mail or by telephone. If you choose not to register online, the completed form may be sent to WSO by one of the following methods:

1. Scan and email to clawso@hotmail.com. When emailing it back to us, start the subject line with "CLA Meeting Registration."
2. Send mail to: CLA, PO Box 91413, Los Angeles, CA 90009.

What are Group Service Numbers?

CLA World Service will be implementing a numbering system using a **Group Service Number (GSN)**, which is a unique number assigned to each registered Group. GSN is only for full 12-Step, 12-Tradition CLA meetings, and *not* for phone line activity sessions, which are considered to be tools. WSO will begin supplying these Group Service Numbers to existing and new Groups when they have submitted their meeting registrations.

GSNs will be useful when a group contacts WSO and will assist with completing electronic transactions on the website and crediting your group for all 7th Tradition contributions. It will also help ensure that each registered CLA Group has an equal voice in matters affecting the CLA Fellowship as a whole. Our intent is that each member of our Fellowship will be represented equally when votes are tallied and decisions are made.